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November 2007 Newsletter



New Release - New Approach



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LAST 3 DAYS TO TAKE ADVANTAGE OF REVIEWWRITER 2007 INTRO PRICE

November 30th is the last day to take advantage of ReviewWriter's \$100 introductory price. Don't miss out on this, starting December 1st the price goes up to \$157. Here's why you want to act on this today:

1. The price is great, even at the new price of \$157, but the introductory price is practically a give-away. At \$100 dollars you can create reviews on up to 8 direct reports for as many years as you wish, at no additional cost. A one time fee.

2. In addition, if you order today, you'll get the upgrade to the next release of ReviewWriter, due out in December 2007, at no additional charge.

If you're thinking, "Now what's ReviewWriter again?" Well, as a brief recap, ReviewWriter 2007 provides you as a manager with a quick, efficient technology to write high quality performance reviews. But, did you know that in comparison with competitor's products, ReviewWriter adds the extra value of **360 degree reviews**, a feature that costs \$100s of dollars more from our competitors?

One more reminder. If you need to improve the Review Process, but have little or no time, we've got you covered there as well. Our technical support staff at PST can quickly and cost-effectively set-up Performance Reviews for all your employees. The range of services we provide include:

- Importing/Adding/Editing Employee Lists, and KPIs
- Creating the Employee List
- Adding/Editing Custom Performance Profiles, Job skills and goals
- Importing Goals, Feedback & Recognition from ManagePro
- Tie reviews directly into goals, KPIs, projects and outcomes tracked all year
- Setup 360 degree reviews using MS Outlook and more...

Use this [LINK](#) to order ReviewWriter with the free upgrade today or go directly to <http://www.PerformanceSolutionsTech.com/cart>

2. Reduce the Clutter

ManagePro has lots of fields. Over 200 of them. So there are lots of opportunities to add fields or columns to GAPR Views or Detail Views. If you're not using the fields consistently, it starts to create a sense of clutter.

In fact, once you get beyond groupings of 6, it's hard to visually scan quickly, so you feel yourself slowing down as you look at a screen. Some people add a self-imposed burden to cluttered views... they feel like they have to complete each field if it is included in the display.

So for those of you impacted by clutter and/or burden, here's a couple of tips to make it easier and more enjoyable to use ManagePro.

1. First of all, just because fields are displayed, doesn't mean you have to complete them... e.g. the program won't quit running because fields aren't completed. In fact which fields need to be completed should be driven by the business rules you've

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3. BlackBerry Version and Other New Upcoming Stuff

which fields need to be completed should be driven by the business rules you've established for using the program. As an example of business rules, check out pp. 5-7 in the ManagePro Basic Training Powerpoint. You can download a copy at <http://www.managepro.com/mprodocs/manageprobasictrainingdeck.ppt>

2. Second, when you need to have access to lots of fields in a details view, example the GAPR details view, group the fields into tabs on the right side of the display. That way you have lots of access, but its only visible when you need it. You create tabs using the ViewConfiguration right click option as an Administrator. You can also add or remove fields using this right click option by dragging them in or out of the Configuration window.

3. Third, in the GAPR views think about adding views, as opposed to adding additional columns to a view. At a minimum you should be adding custom views that focus on just the records and just the fields needed to address your top 10 business questions.

Call us (877-487-3001) if you're struggling with any of this, we can configure the database for you or train you how to do it in a very short time period. Who wants to sweat over getting rid of clutter?

3. New and Upcoming Stuff

1. We have a **new version of ManagePro** that operates on your **Blackberry, Treo or Smart Phone!!!** It's really quite cool and will function primarily as an adjunct to your desktop or browser version. We expect to ship it in January so stay tuned.

2. We also have an entirely rewritten **MProWeb**, effectively a **new browser version of ManagePro**, coming out in January. We're also very excited about it. It's designed to be very simple to use, something you could easily push out to everyone in an organization, as well as vendors, partners, customers and coordinate your work and deliverables much more easily.

3. We've added several new tutorials to the ReviewWriter training area in time for upcoming year-end reviews. Check them out at <http://www.PerformanceSolutionsTech.com/rw/tutorials.html>

4. We've added a new introductory, step-by-step document to guide you through the initial design of a new database. You can download it at <http://www.PerformanceSolutionsTech.com/mprodocs/MProInitialConfigurationGuide.pdf>

Rodney Brim

Rodney Brim, Ph.D.
CEO, Performance Solutions Technology, LLC



PERFORMANCE SOLUTIONS TECHNOLOGIES, LLC.

From Tasks to Strategy, One System that Ties it All Together

PO Box 2157 | Harbor, OR 97415 | (877) 487-3001 | Fax: 800/645-6618

email: PST&managepro.com | Technical Support email: support@managepro.com | International Fax: 011-240-248-3035

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