



TASK MANAGEMENT - WE NEED YOUR FEEDBACK TODAY!

Here's our challenge. We are deep into a complete re-write of ManagePro which we anticipate will be releasing the 2nd half of August. We would like to make the **task management** capability of ManagePro significantly easier to grasp and use.

Currently, Task management for most users is really To-do management in ManagePro. The synchronization with Outlook treats ManagePro To-dos as equivalent to Outlook Tasks. Then to muddy the water even further, we offer by default a goal record type of "Task", treating that as a sub-step underneath "Action Plan" steps. Part of that confusion comes from matching up to Microsoft Outlook, which uses the concept of Tasks as a to-do list, and Microsoft Project, which uses Tasks to indicate a basic project or work activity.

We regularly get the question, "**What's the difference between a To-do and a Task?**" When should you use which? Historically we have responded that To-dos were equivalent to "reminders", whereas Tasks were an integral part of a working plan, against which you wanted to post and view progress updates.

We would like to resolve that question in the upcoming release. This is where you come in... we need your feedback on our intended resolution and how it would or would not work best for you. By-the-way, these changes will also pass over to MProWeb, so its in everyone's best interest to pass along your comments.

We have proposed to solve the problem in one of the following two options manner in ManagePro 7:

1. Good-bye To-dos, Hello Tasks: One option is to rename To-dos as Tasks, and rename goal records typed as Tasks to "Sub-Steps". In this scenario there would be no references to To-dos going forward. All of the goal records currently defined as Tasks would be automatically redefined as Sub-Steps and in fact could be customized to any description you wished, ex. checklist, work package, etc.

Task management in ManagePro 7 would in effect be a simpler means of managing work output. In essence, just create a basic topical outline in the management views, then manage work by assigning Tasks to each record as issues came up, instead of building defined action and project plans.

2. To-dos become (Post-It) Notes: A second option is to keep Tasks as one record type, a basic component of achieving goals or projects and reconfigure To-dos to be displayed as Notes. To-dos would be renamed as Notes in keeping with them functioning like Post-It Notes. The current Notes record would be renamed to Images, because in ManagePro 7 it (the old Notes field) will now allow you to store graphical images and/or save documents in RTF format. We think this is the better option, but are very interested in your feedback.

Please click here to send us an email and let us know which option would clarify or make it easier to use the program for you, or if there's a better option from your perspective that we should consider.

Note: In ManagePro 7, you will be able to configure how many options are displayed in the new record popup window, as well as what the descriptions are for each type of record, e.g. you might display the options of: Goals, Projects, Steps and Sub-Steps.

[:: Back to Top ::](#)

TOTALLY REWRITTEN - MANAGEPRO 7 IS HEADED YOUR WAY IN LATE AUGUST!

It's really happening - after all these years, we're finishing up a re-write of

CONTENTS

Task Management - We need your feedback today!

Totally Rewritten - ManagePro 7 is headed your way in late August!

PST is moving from S. Cal to N. Cal August 1st

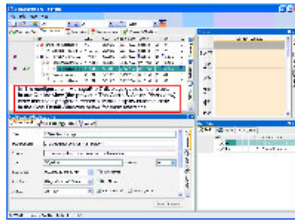
ON A SIDE NOTE:

If the "Day in the Life" techniques are unfamiliar to you, please call and schedule a training session with our staff to get you up-to-speed.



ManagePRO... from Scratch:

We are really excited, and if we continue to meet the existing, aggressive development track, we anticipate releasing at the end of August. Let's go over just a few of the new features:



1. The database is replaced with Microsoft SQL or Express, depending on what type of license you prefer. Either way the program is now backed by a SQL database. It's very fast, very scalable and very durable.
2. The new user interface provides everything you need for 99% of your work on one page split into a 4 pane window. Everything is connected. Highlight any goal or project record and the details or progress updates are immediately viewable in the bottom pane.
3. The user interface provides interchangeable views of your goals and projects, ranging from a tree (mind map-like) view, to our traditional outline and timeline views. Performance scorecards for both goals and projects, and people are all assembled in a fourth view.

[:: Back to Top ::](#)

PST IS MOVING FROM S. CAL TO N. CALIFORNIA AUGUST 1ST

On August 1st PST is moving its corporate office to Smith River, California. We are currently under construction on the top of a hill with a great view of the Pacific. See the attached picture. Until that building is finished we'll be using temporary office space in Smith River.



As of August 1st please note the following contact information changes:

Mailing Address -

Performance Solutions Technology, LLC
PO Box 800
Smith River, CA 95567

Phone

Toll free (877) 487-3001

Email and web addresses will all remain the same.
Remember the above changes don't take effect until August 1st, 2006.

[:: Back to Top ::](#)

Have a great month.

Rodney Brim, Ph.D.

CEO, Performance Solutions Technology, LLC

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