



WHAT'S NEW IN THE LATEST VERSIONS OF MANAGEPRO & MPROWEB - DUE TO RELEASE THURSDAY, 4/20/2006

Newest Release of ManagePro (6.9.5) and MProWeb

We want you to know we've been listening to you. Your input is very valuable and we think you'll like the new features. If you're using ManagePro, you'll see a prompt to upgrade your copy of ManagePro Friday morning. Please complete the upgrade and make sure everyone else in your organization does the same, as there are number of feature upgrades and bug fixes in this release. If you're using MProWeb, the upgrade is handled for you. You simply log in as usual and the new code is already working for you.

Let's go over **What's New** in the releases for both products.

ManagePro

1. Only users' that are the "Lead" or the "Author" (originator) of a goal/action step or task can delete that record (to prevent inadvertent deletions by other users).
2. There are new performance metrics added to the People/Meeting planner. You will find % of goal records with completed details fields and % of records that have been updated in the past 7 days (priority 1 items), 14 and 30 days (all priority settings) for all records for which the user is the Lead.
3. An "Author" field has been added for display, you will find it available under the Config button.
4. The "Measurement" field has been added to the Scoring Configuration view for a better over-view when setting up scorecards.
5. Added a new option to the MPro-Link/Advanced Settings tab. Check the **"Refresh Tasks"** to force Mpro-Link to send a list of unique ids for all goals, to-dos, events and progress updates in the database. This list is then compared against all the tasks in the SQL db (and cross-checked against tasks already being returned in this sync) and any missing tasks are returned to the user's copy of ManagePro.
6. Fixed a bug that caused all related data items to point to the last goal highlighted in the My Goals section - if opened, even though a different window (ex. Top Goals & Action Plans) was currently active.
7. Changed the field of focus, such that when opening existing progress updates, the cursor opens on the Comments field, not the Related Goal field to prevent inadvertent change of the Related Goal and the user's impression that they had lost their progress update (because it was no longer under the previous goal heading).
8. Fixed a bug in the Goal Status Board that caused closing goal detail views for goals with sub-goals to lose the focus on the current goal, forcing a redraw of the entire Goal Status Board.
9. Removed the ability to add pick list options from the GARB views to avoid

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9. Removed the ability to add pick-list options from the GAPP views to avoid users inducing changes to rollup fields such as Status and Risk. Now only the db owner can change pick-list options.
10. Changed the code to allow saving access settings for users that were originally entered in MProWeb.
11. Improved the code to reduce likelihood that inadvertent changes to records will be synced across.
12. Fixed a bug that prevented progress updates being created when a value was imported into the Results field.
13. Fixed a bug that was creating an "Agenda" record for every new person synced into a ManagePro db. It should only have occurred for meetings.
14. Added the ability to flag goals for display in My Calendar (for heightened visibility) even if they have no Start or Due Date.
15. Fixed a bug that was preventing Strategic Alignment links from syncing across databases.

MProWeb

1. Added additional rollup capabilities (manual, ignore, and manual + ignore options) to the Details view of the GAPP view. This is applied to both the Risk Mgmt. field and the Status field.
2. Reconfigured the MProWeb display to exist in a separate pop-up window without the traditional browser additions. This solves the unintentional but unsupported use of the Refresh or the Back browser button, both of which interrupt the program functioning.
3. Added the Audit Trail capability to select periods of less than one full day in "From and To" ranges. Selection is now down to the minute with accurate results for greater flexibility in audit reports.
4. Added the code to ignore spaces in the "Find" field as search criteria and fixed a bug in the "Find" code in which the search results would not refresh with each subsequent click of the search feature if the same search string was left in the search field.
5. Added code to improve the speed of loading the "My Todos / Events" tab view.
6. Fixed a bug in which Performance views were not refreshing correctly with the removal or addition of records.
7. Fixed a bug in which the Timesheet toolbar became unstable with duplicate entries on the layout.
8. Fixed a bug which blocked the display of existing Time Card entries.
9. Fixed a bug that was effecting the resize of the Performance tab's Score field, including removing the ability to shrink the column width to "0" and lose visibility on a column.
10. Fixed a problem with the spreadsheet not refreshing correctly when switching to People and Meetings.
11. Fixed a bug in the Right-click "Add (+)" options for To-Do, Event, and Progress Update.

12. Fix a bug causing recovery of an undeleted record to be incorrectly reestablished in the GAPR view.

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MAKE LIFE EASIER, USE THE "LEAD" DESIGNATION

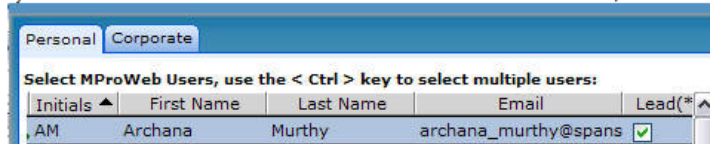
1. The "Lead" assignment...

If you're scratching your head wondering, "What's a Lead?", then follow closely and we'll open up a whole series of ways to create better focus in ManagePro and MProWeb. "Lead" indicates that the person listed in the Who field assigned to a goal, to-do or event is primarily responsible for completion. You can assign multiple people in the Who field, but only those with an asterisk after their initials (*) are identified as Lead on that assignment. Yes, you can assign multiple people to be "Lead" on a task, but its unusual.

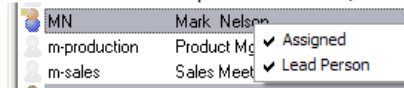
2. How do you assign someone the "Lead" role?

You assign the "Lead" role in one of three ways:

- 1) Check the "Lead" checkbox in MProWeb in the User window,



2. In ManagePro right click and select the "Lead" option when assigning a person to a task in the Who drop down window, or



3. Manually type an asterisk (*) after their initials in the Who field.

3. What are some of the best ways to improve focus with the "Lead" designation?

1. [Filter any Top level or Individual goal planner view](#) to display only those items for which a person is both assigned and Lead. (Hint. Use a filter of: Field - Who; Condition - "Lead person equals"; Value - the person's initials).
2. [Use the Assistant tabbed views of "Overdue Goals"](#) (goals past due) and **"Goals Due Soon"** (goals due within 7 days). Both default to only displaying those records in which the person is both assigned and the Lead on that record.
3. [Use the Performance Management tab](#) (in the People/Meeting Planner) and the new fields. **This is huge for you**, because it tracks the performance metrics that are an instant cue to verify if people are using and creating value out of ManagePro. Since this is all new with the latest release, let's go over this in detail below:

The New Performance Management Fields:

If you have an existing database, the db owner will need to add these fields to your Performance Management tab and the Details view. Here's a definition of each field.

1. **"Goals with Details"** tracks all records assigned to the user as Lead, and determines what % have the data in the Requirements, Issues & Obstacles fields, and Start and Due date.
2. **"Goals w/ Progress 7 days"** tracks all records where the user is assigned as lead, the task is active, the priority is 1 and determines if they have entered a progress update in the last 7 days.
3. **"Goals w/ Progress 14 days"** tracks all records where the user is assigned as lead, the task is active, regardless of priority, and determines if they have entered a progress update in the last 14 days.

4. "Goals w/ Progress 30 days" tracks all records where the user is assigned as lead, the task is active, regardless of priority, and determines if they have entered a progress update in the last 30 days.

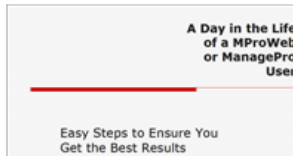
5. "Progress Update Quality" is a numeric field to be completed by user's managers after they have sampled the quality of their progress updates. Most organizations rate the quality of progress updates on a 1 -3 or 1-5 or 1-10 scale.

Initials	Goals w/Details	Goals w/Progress 7 day	Goals w/Progress 14 days	Goals w/Progress 30 da	Progress Update Quality
1	WB 7%	100%	71%	71%	3
2	PR 50%	50%	37%	37%	2
3	MN 50%	50%	50%	50%	1.5

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DON'T MISS OUT ON "A DAY IN THE LIFE"

We really enjoy people getting a lot of value out of our software and performance management processes. On the other hand it's always disappointing when people aren't getting the value they should. We don't want you to miss out on any of the benefits of using ManagePro or MProWeb.



So... we've put together a PowerPoint document to walk you through the exact things you need to do each day to get great value from MPro. We have had really good success using this in our consulting services and want to make it available to all of our valued customers. Now it is available to you as a direct download from our website using the link below.

Read it and by all means put it to use, and watch what will happen.

[Click here to read: A day in the Life Power Point Presentation](#)

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Have a great month.

Rodney Brim, Ph.D.
CEO, Performance Solutions Technology, LLC

P.S.
If the "Day in the Life" techniques are unfamiliar to you, please call and schedule a training session with our staff to get you up-to-speed.

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